



# SkillsUSA Massachusetts

## State Leadership and Skills Conference Chapter Supervision Schedule

Name of Chapter: \_\_\_\_\_



**Name of Chapter Advisor:** \_\_\_\_\_ / **Cell Phone Number:** \_\_\_\_\_

Date	Time(s)	Activity/Location	Advisor(s) Scheduled (names)	Comments
Thursday, April 29 <sup>th</sup>	3:00p.m.- 6:00p.m.	Registration and "settling in" [at your hotel on the floors assigned to your school]		
Thursday, April 29 <sup>th</sup>	6:00p.m.- 8:00p.m.	Dinner [Dining Rooms of the Hotel assigned to your school]		
Thursday, April 29 <sup>th</sup>	9:30p.m.-curfew	Briefing Meetings - *New 2010 Advisors are not able to be in the briefing rooms (space issues) but should be available to the students and in the area near the briefings. <b>Exceptions: Action Skills and Employment Application Skills</b>		
Thursday, April 29 <sup>th</sup>	9:30 p.m.- curfew	While briefing meeting are going on to supervise students as they return from their meetings and settle in [on the floors of hotel assigned to your school]		
Thursday, April 29 <sup>th</sup>	Curfew-1:30 a.m. (at minimum)	On the floors assigned to your school, visible in the hallways.		
Friday, April 30 <sup>th</sup>	3:00-7:00	Return from competition and "settling in" [on the floors of hotel assigned to your school]		
Friday, April 30 <sup>th</sup>	9:00 p.m.- curfew	At all social venues (Best Western Hotel, Trade Center and Hotel) There must be advisors from your school present at every location where your Chapter has students.		
Friday, April 30 <sup>th</sup>	9:00 p.m.- curfew	Return from social events and "settling in" [on the floors assigned to your school]		
Friday, April 30 <sup>th</sup>	Curfew-1:30 a.m. (at minimum)	On the floors assigned to your school, visible in the hallways		
Saturday, May 1 <sup>st</sup>	7:00 a.m. – 9:00 a.m.	On the floors assigned to your school, visible in the hallways, assisting students with room checkout and conducting room inspections		

**\*Your Chapter MUST provide a working cell phone number for a Chapter Advisor who will be staying for the entire conference in case of emergency. See above.**